



**HIMACHAL PRADESH NATIONAL LAW UNIVERSITY, SHIMLA**  
**16 MILE, SHIMLA-MANDI NATIONAL HIGHWAY, GHANDAL**  
**DISTRICT SHIMLA, HIMACHAL PRADESH-171014**  
Ph. 0177-2779802, 0177-2779803, Fax: 0177-2779802  
Website:<http://hpnlu.ac.in>

## **TENDER NOTICE FOR UNIVERSITY CANTEEN**

Tenders, in sealed covers, are invited from the persons interested in running the canteen for the Himachal Pradesh National Law University, Ghandal, Shimla-171014 on lease basis, so as to reach the undersigned, on or before 6<sup>th</sup> September, 2019 by 4.00 p.m. positively, Tenders received after 4.00 p.m. shall not be entertained.

The canteen is meant to cater the need of the Students and staff of Himachal Pradesh National Law University. The quality of the items i.e. beverages and eatables should be of good quality and if the quality of item is found to be substandard, the tender will be cancelled without prior notice. Interested party must supply the certificate issue by FSSAI.

The offers shall be accompanied by list of rates of the beverages and eatables, details whereof along with the “Terms & Conditions” can be from the HPNLU website i.e. [www.hpnlu.ac.in](http://www.hpnlu.ac.in)

The process of Tender would comprise of: (I) Technical bid where experience in Educational Institutions, GST, Food Safety Certificate etc. shall be scrutinized. (II) Financial bid where the lowest bid may qualify subject to quality things & services.

An applicant can participate in the Financial Bid only after qualifying technical bid.

**Sd-**  
**Registrar,**  
**HPNLU Shimla.**

**FORM OF ORDER UNDER RULE**

S.I. No. ....

1. Name : \_\_\_\_\_

2. Father's Name: \_\_\_\_\_

3. Permanent Address:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Address for Correspondence:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Financial Status: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Experience as Licensee for running a canteen with detailed particulars:  
\_\_\_\_\_  
\_\_\_\_\_

7. List of hot and cold beverages and food stuffs with rates thereof proposed:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I have read the terms and conditions reproduced over leaf and I agree to abide by the same

Dated: \_\_\_\_\_

## **OFFERER**

### **TERMS AND CONDITIONS**

1. The licensee for running the canteen shall be granted ordinarily for a period of one year.
2. The licensee shall be required to deposit a security in the sum of Rs. 100000/- as earnest money before occupying the canteen premises pursuant to the grant of licensee. The Amount of such security shall be refundable to the licensee after adjustment of dues towards licensee fee, electricity and water charges, if any.
3. The canteen shall be kept open every day by the licensee from 8.30 A.M. to 8.30 P.M. except on Sunday and gazette holidays for which it shall be discretionary for the licensee to do so unless otherwise directed by the University Mess/ Canteen Committee, hereinafter referred to as 'Committee'.
4. The licensee shall employ as many workmen for running the canteen as may be prescribed by the Committee from time to time.
5. (a). The service conditions of the workmen employed by the licensee shall be governed by the law for the time being in force governing such workmen failing which as per the terms and conditions which the committee may prescribe from time to time with the prior approval of the Registrar.  
(b) The Licensee will ensure that such workman is fit to be retained as a workman for the canteen.  
(c) The committee may require the licensee to dispense with the services of any workman in case the Registrar is satisfied, after holding such inquiry as he/she may think proper;  
(d) The Licensee shall be squarely responsible for any infringement of labour/child labour laws, and he shall not employ the labour below 18 years of age.
6. The antecedents of every workman employed by the licensee shall be got verified by the licensee through the Police and such verification report(s) along with the photograph(s) of each one of them shall be submitted by the licensee to the Registrar within ten days from the date of their employment.
7. The licensee shall produce a medical fitness certificates in respect of himself as well as the workmen employed by him from the Medical Authority within 5 days from the date of grant of license and/or the date of employment as the case may be.
8. No member of the canteen staff shall be allowed to stay for the night in the University premises without the express approval of the Registrar.
- 9 (a.) The committee shall from time to time prescribe, with the prior approval of the Registrar, HPNLU, the floor ceiling price list for different varieties of hot and cold beverage and foodstuffs.  
  
(b.) The price list so approved by the Registrar shall be displayed at a conspicuous place by the licensee.

10. The Canteen premises shall be furnished by the licensee before starting the canteen and crockery and cutlery shall be provided by him for the customers as may be prescribed by the Committee from time to time.
11. It shall be obligatory on the part of the licensee to prepare/serve hot and cold beverage and foodstuffs of good quality. The beverages and foodstuffs may be checked from time to time by the member of the Committee and shall be checked by the Registrar either himself or with the help of a Food Inspector of the local Municipal Corporation once a month and report of such inspection shall be submitted to the Committee.
12. The licensee shall maintain absolute cleanliness in and around the canteen premises all the time and shall keep the utensils, crockery, cutlery, furniture etc. in hygienic and presentable condition.
13. The license fee of Rs. 20000/- for the canteen premises shall be paid by the licensee.
14. The licensee shall in addition pay the electricity and water charges as per consumption reflected in sub-meter.
15. The licensee shall provide room service to the Officers of the University on order.
- 16 (a) The license may be terminated at any time before the expiry of period by the Registrar in consultation with the Committee and with previous approval of the Vice-Chancellor, on service of 24 hour notice or by the licensee on giving one month's notice to the Registrar.
- (b) If the licensee terminates the license at any time before the expiry of the full period of license, except in the mode as provided hereinabove the amount of security shall be liable to be forfeited to the HPNLU.
17. On the termination of license by efflux of time or otherwise, the licensee shall vacate the canteen premises forthwith and not later than within 24 hours without any let or hindrance.
18. Nothing in these rules shall be deemed to affect the powers of the Vice Chancellor to make such orders from time to time as he may deem fit in regard to all matters forming part of the subject matter of these rules and/or all matters incidental ancillary thereto not specifically provided for herein and/or in regard to matters not provided for or insufficiently provided for herein.

**LIST OF HOT AND COLD BEVERAGES AND**  
**EATABLE ARTICLE**

<b>Sr. No.</b>	<b>Items*</b>	<b>Staff/Residents</b>	<b>Others</b>
1.	Tea		
2.	Coffee		
3.	Milk		
4.	Samosa		
5.	Pakora		
6.	Bread Pakora		
7.	Vegetable Hot Dog		
8.	Vegetable Burger		
9.	Butter Toast Slice		
10.	Omelette (1egg)		
11.	Omelette (2egg)		
12.	Boiled Egg		
13.	Plain Slice		
14.	Namkeen mutter and Sevian		
15.	Bread		
16.	Gulab Jamun		
17.	Chowmine		
18.	Momos		
19.	Maggie/Noodles		
20.	Idli/Vada;sambhar		
21.	Dosa/Uttpam		
22.	Ice-cream (In summer only)		

\*Any other item prescribed by the University.