



HIMACHAL PRADESH NATIONAL LAW UNIVERSITY, SHIMLA
16 MILE SHIMLA-MANDI NATIONAL HIGHWAY
GHANDAL DISTRICT SHIMLA, HIMACHAL PRADESH-171014
Ph. 0177-2779802, 0177-2779803, Fax-0177-2779802
Website: <http://hpnlu.ac.in>

Date:23-11-2022

LIMITED TENDER NOTICE

This limited tender notice invites quotations, for supply of Stationery item mentioned below for Himachal Pradesh National Law University, Ghandal, Distt Shimla. The same quotations will be received at the office of the Registrar, HPNLU, Shimla during office hours up to **01:00 PM** on or before **30.11.2022**.

Sl. No.	Item Description	Qty.	Unit
1	Index file	200	Nos
2	Ball pen Blue	600	Nos
3	Ball Pen Red	200	Nos
4	Short hand Note Book	50	Nos
5	Eraser	20	Pkt
6	Sharper	20	Pkt
7	Cello tape Brown 2''	50	Roll
8	Cello Tape Transprent 2''	100	Roll
9	Cello tape 1''	100	Roll
10	Cello Tape ½''	30	Roll
11	Tag Long	50	Bunches
12	Tag Small	200	Bunches
13	Double Punching Machine	20	Nos
14	White Board Marker	50	Nos
15	Highlighter-Florescent Colour	50	pcs
16	Ruled Register 50 Pages	50	Nos
17	Correction Pen	20	Nos
18	Scissor 178 mm	30	Nos
19	Stapler Pin 10 no.	200	Pkt
20	Stapler Pin 24/6 ''	100	Nos
21	Plastic Scale 1 ft	50	Nos
22	Blue Hi-tech pilot pen	50	Nos

Terms and Conditions:

1. The rates should be quoted as shown against the item and should be inclusive of GST/taxes or other charges (FOR) applicable at any point of time.
2. The sealed envelope should bear the following 'superscription' on the top: "**The Registrar, Himachal Pradesh National Law University, Ghandal , 16 Mile Shimla- Manali National Highway, Shimla**".
3. The undersigned reserves the right to accept or reject any quotation without assigning any reason thereof.
4. Each Firm must have **GST Registrations, PAN Card**. A copy of the same must be submitted along with the Quotation/Tender.
5. Authorized Dealer certificate (if available) also send a copy of the same along with the sealed envelope.
6. Bill along the Standard OEM warranty certificate (if mentioned) must be submitted within 15 (fifteen) days of supply, along with supply order for payment at the store office of HPNLU, Shimla..
7. Any indulging in malpractice or adopting unfair means will be barred from working with the University.
8. Govt. Notified Statutory Dues to be deducted from the bill.
9. Past record of the dealer will be duly considered while awarding the work.
10. Screening procedure may factor in other conditions deemed to be just, fit and proper at that point of time.

S/D
Registrar
HPNLU.Shimla