



SEMESTER-IV

B.A.LL.B. (Hons.)

PAPER CODE: LB-P 406

COURSE TITLE: Public Policy and Public Administration

CREDITS-04

Module-1

[Concept of Public Administration]

- 1.1. Public Administration: Meaning and evolution.
- 1.2. Public and Private Administration.
- 1.3. Importance of Public Administration.
- 1.4. Recent Trends in Public Administration.
- 1.5. Role of Public Administration in Developed and Developing Societies

Module-2

[Public Administration Theories and Concepts]

- 2.1. Classical Theory of Management
- 2.2. Scientific Management Theory
- 2.3. Human Relation Theory
- 2.4. New Public Administration
- 2.5. Development Administration

Module-3

[Governance and Public Policy in India]

- 3.1 The Process and Formulation of Public Policy in India.
- 3.2 Strategy of Public Policy in India since Independence.
- 3.3 Role of Various Indian Agencies in to formulating Public Policy in India.
- 3.4 Governance and Good Governance.
- 3.5 Institutional mechanism for democratic governance: Right to Information , Consumer Protection Act, Citizen Charter Act, Lokpal , Lokayukta.

Module-4

[Citizen and Administration]

- 4.1 Planning and Development: Decentralized planning, Sustainable Development , Participatory
- 4.2 Grassroot Governance: Panachyati Raj Institutions and their working
- 4.3 Concept of Accountability and Social Audit.
- 4.4 People's Participation in Administration
- 4.5 Public Policy as an Instrument of Socio-Economic Development: Public Policies with special reference to Employment, Housing , Health , and Drinking water.

Prescribed Books:

1. Avasti, A. and Maheshwari S. R., (2012), Public Administration.
2. Agarwal Lakshminarayan, (2011), Public Administration.
3. Christiane Arndt and Oman Charles, (2006), Keys to Governance: Strategic Leadership for Quality of Life.
4. Bhattacharya, Mohit, (2013), Uses and Abuses of Governance Indicators.
5. Menzel Donald and White Harvey (eds), (2011), New Horizons of Public Administration.
6. Sharpe M.E., Henry, Nicholas (2006), The State of Public Administration: Issues, Challenges and Opportunities.
7. Lane Erik, (2000), Public Administration and Public Affairs.
8. Prasad Ravindra, Prasad D., Satyanarayana P, and Pardhasaradhi Y., (eds.), (2013), New Public Management: An Introduction, Routledge.
9. Menzel Donald (eds), (2011), Administrative Thinkers, Sterling.
10. M.E. Sharpe. Frank J. Goodnow, (2010), The State of Public Administration: Issues, Challenges and Opportunity.
11. Houghton, Bardach, Eugene, (1977), Public Policy-Making: An Introduction.
12. MA: MIT Bergerson, Peter J. (ed.), 1991, The Implementation Game: What happens After a Bill Becomes a Law.
13. Thomas A., (2005), Teaching Public Policy: Theory.
14. M.E. Sharpe Brewer, Gary D., and Peter de Leon (1983), An Introduction to the Policy Process: Theories.
15. Dahl, Robert and Lindblom Charles, (1976), The Foundations of Policy Analysis.
16. Harper, Dror. Y. (1989), Politics, Economics and Welfare.
17. Thomas Dye Chandler, (2008), Public Policy making Re-examined.
18. Michael, (2005), Understanding Public Policy.
19. Moran Mitchel and Robert Goodin, (2006), Public Policy Theories, Models and Concepts: An Anthology.
20. Fadia B. L and Fadia Kuldeep (2018) Public Administration: Administration Theories.

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