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No. HPNLU-B(15)-7(Estt.)/2018-1062 **Dated:-** 12 **-08-2026**

NOTIFICATION

In order to ensure the smooth processing of matter related to reimbursement of Registration fee for University Students participating in various events and competition the "Reimbursement and Financial Assistance Policy, 2026" is hereby notified.

This has the approval of the Competent Authority accorded on file no. 78-/26-HPNLU(RPVE&C) dated 06-08-2026.

Registrar
HPNLU, Shimla

Encls:
1. Reimbursement and Financial Assistance Policy, 2026.

Copy to:-
1. O.S.D. to Hon'ble Vice-Chancellor, HPNLU, Shimla.
2. P.A. to Registrar, HPNLU, Shimla.
3. Finance Officer, HPNLU, Shimla.
4. Dean Academic Affairs, HPNLU, Shimla.
5. Dean Student Welfare, HPNLU, Shimla.
6. Members of Moot court Committee.
7. Members of Student Enrichment Cell.
8. Members of Sports Committee.
9. Members of Alternate Dispute Resolution (ADR).
10. IT Section for uploading on University website.
11. Guard File.

Registrar
HPNLU, Shimla

HIMACHAL PRADESH NATIONAL LAW UNIVERISTY, SHIMLA

Reimbursement and Financial Assistance Policy, 2026

This policy shall come into effect with effect from the 1st July 2026 and shall apply to all the students enrolled in the Five-year integrated law programme of HPNLU, Shimla. This policy has been framed to offer financial support to students representing the University in reputable external events, thereby encouraging meaningful participation and excellence.

Scope of Events /Competition (National /International). The university shall provide the financial assistance for participation in following categories of the events at the National and International levels:

1.Moot court Competition

Classification of Moot Competitions:

1.1 Category A: Reserved & Prestigious Moot Court Competitions

These shall include National and International Moot Court Competitions officially approved and reserved by the Moot Court Committee (MCC). Such competitions are generally organized by reputed National or International Institutions and invitations are formally extended to HPNLU Shimla.

The list of such competitions shall be maintained at **(Annexure-A)** and may be amended from time to time by the University.

1.2 Category B: Open Moot Court Competitions

These shall include National and International Moot Court Competitions organized by colleges, universities, or other institutions where participation is open to all eligible teams. Students may apply for participation subject to registration with and approval of the Moot Court Committee (MCC) as per the prescribed procedure.

The list of such competitions shall be maintained at **Annexure-A** and may be amended from time to time.

2. **Alternate Dispute Resolution**

The list of such competitions shall be maintained at **(Annexure-B)** and may be amended from time to time by the University.

3. **Sports Events**
4. **Student Activities (under the Student Enrichment Cell)**
   List of such competitions shall be maintained at **(Annexure-C)** and may be amended from time to time by the University.
5. **Electoral Literacy Club**

Budget Allocation (Per Semester):

The University shall define the budgetary limits annually and may vary based on the nature and level of the events. Current year budgetary allocation to support student participation:

- **Rs.2,50,000/- (Rupees Two Lakhs fifty thousand only) each (per semester)** for National and International Moot Court Competitions.
- **Rs.3,00,000/- (Rupees Three Lakhs only) (per semester)** for Alternate Dispute Resolution (ADR) Competitions.
- **Rs.3,00,000/- (Rupees Three Lakh only) (per semester)** for Sports Competitions events.
- **Rs.1,00,000/- (Rupees One Lakh only) (Academic session)** for Student Enrichment Cell (SEC) activities.
- **Rs.1,00,000/- (Rupees One Lakh only) (Academic session)** for Electoral Literacy Club.

Any portion of the allocated budget that remains unutilized during a semester shall be carried forward to the subsequent semester only. Reallocation of funds between National and International events or between different activities shall be at the discretion of the Chairperson concerned subject to prior approval of the Competent Authority.

Reimbursement Policy

5.For Moot/ADR

(5.1) National Moots Court Competitions /ADR Competitions (Reserved & Prestigious):

i. Registration Fee: *Full reimbursement* of the registration fee. Provided Copy of valid proof of fee payment should be submitted. In case late fees due to non submission of registration from within stipulated time shall not be paid by the university.

ii. Performance Incentives (per Team):

- Rs 10000/- shall be granted for securing Winner positions.
- Rs 7500/- shall be granted for securing Runner up positions.
- Rs 5000/- shall be granted for securing for Best speakers.
- Rs 5000/- shall be granted for securing for Best memorial.

(5.2) Open Moot Court Competitions/ ADR Competitions:

i. Registration Fee: *Full reimbursement* of the registration fee only if team secures either winner positions or Runner up positions. Provided Copy of valid proof of fee payment should be submitted. In case late fees due to non submission of registration from within stipulated time shall not be paid by the university.

(5.3) Reserved & Prestigious International Moot/ADR Competitions:

i. Registration Fee: *Full reimbursement* of the registration fee. Provided Copy of valid proof of fee payment should be submitted. In case late fees due to non submission of registration from within stipulated time shall not be paid by the university.

ii. Performance Incentives (Per Team):

- Rs 25000/- shall be granted – Winner positions.
- Rs 15000/- shall be granted – Runner up positions.
- Rs 10000/- shall be granted for Best speakers
- Rs 10000/- shall be granted for Best memorial.

(5.4) Reimbursement Policy for Resource Person:

For workshop, training sessions, Inaugural/Valedictory sessions or other meeting related academic activities organized by the MCC/ADR:

Honorarium

- **Rs.3,000 per resource person for Category A**; per Session (Assistant Professors/ Associate Professors/ Associates at Law Firms/ Advocates with less than 10 years of Experience)

  Rs.5,000 per resource person for Category B; per session (Judicial Officers/ Professors/ Vice Chancellors/Directors/Partners or Holding Senior Position at Law Firms/ Senior Advocates with more than 10 years of Experience)

6.For Sports Competitions and Events –

The University shall bear the combined registration fee for events, subject to a maximum budget allocation of ₹300000/- per semester. The Sports Committee Chairperson shall forward the relevant details for approval by the competent authority at least fifteen (15) days prior to the last date of registration for the events . The number of students to be sponsored for participation shall be determined by the Chairperson of the Sports Committee, subject to a maximum limit of 75 students.

7. **Student Enrichment cell**

Full reimbursement of the registration fee. Provided Copy of valid proof of fee payment should be submitted. In case late fees due to non submission of registration from within stipulated time shall not be paid by the university. Strength of students to be decided by the Chairperson of the cell.

General Guidelines:

(a) Set off- Sponsorship Amount: The teams getting any sponsorship amount shall be reimbursed only after deducting the sponsorship amount from the eligible reimbursement amount.

(b) A student is eligible to claim not more than two reimbursement in one academic year, out of two only one of may be an international event.

(c) All trophies, shields, cups, and similar awards won by students while representing the University shall remain the property of Himachal Pradesh National Law University, Shimla. However, individual certificates, medals, and mementos awarded to students may be retained by the concerned students.

(d) The number of students and teams to be sponsored or deputed for participation in any external event shall be determined by the University based on availability of funds, merit, and institutional priorities. The decision of the University in this regard shall be final and binding.

(e) Upon verification and approval of the reimbursement claim, the admissible amount shall ordinarily be released to the Team Representative/Designated Student through his/her bank account. The Team Representative shall be responsible for distribution of the amount amongst the eligible team members and shall indemnify the University against any dispute arising out of such distribution.

(f) Financial assistance and reimbursement under this Policy are discretionary benefits extended by the University and shall not be claimed as a matter of right. The University reserves the right to approve, partially approve, defer, or reject any claim subject to the provisions of this Policy, availability of funds, and approval of the Competent Authority.

(g) The Vice-Chancellor shall be the final authority in all matters relating to the interpretation, implementation, sanction, and administration of financial assistance under this Policy.

(h) Notwithstanding anything contained in the above rules, the Vice-Chancellor is empowered to revise/ update the rules as and when required.

REIMBURSEMENT CLAIM FORM

To,

The Registrar,
National Law University Shimla

Subject: Reimbursement claims for Moot Competition/ADR Competition /Sports.

Respected Sir/Ma'am,

The following team requests you to consider the application for reimbursement of expenses incurred in moot competition/ADR.

Name of the Competition:
Dates of the Competition:
Category of the Competition (National/International):

TYPE	PARTICULARS	EXPENSES INCURRED	AMOUNT CLAIMED
REGISTRATION FEES			
Performance Incentives			
OTHERS (IF ANY)			
TOTAL			
DECLARATION OF SPONSORSHIP (YES / NO)			
DECLARATION OF PRIZE MONEY (YES / NO)			

Team members:

1

2

3

4

5

6

Position or achievement(s):

To support our claims, the following documents have been attached:

i. Certified and Original receipt of payment of the registration fees and related rules;
ii. Certified Copy of the travel tickets;
iii. Certified and Original receipts of other amounts claimed;
iv. Certified Copies of participation and/or merit certificates.

We hereby request you to consider our request and do the needful.

Reimbursement amounts payable to

Name (Account Holder's Name):

Contact Number:

Account Holder's Name:

Account Number:

IFSC Code:

Bank Branch Address:

Declaration: We hereby declared that the abovementioned information is true and correct.

Thank you,

Yours faithfully,

Signature of the Chairperson

Annexure-A

LIST OF RESERVED AND OPEN MOOTS

RESERVED MOOTS

1. NALSAR Justice B.R. Sawhney Memorial Moot Court Competition
2. NUJS-HSF National Corporate Law Moot Court Competition
3. GNLU Moot on Securities and Investment Law (GNLUMSIL)
4. GNLU International Moot Court Competition (India rounds relevance)
5. NLIU Justice R.K. Tankha International Arbitration Moot
6. NLIU–NHRC Moot Court Competition
7. NLSTIAM (NLS Trilegal International Arbitration Moot)
8. NLS-SAM FinTech Moot Court Competition
9. CNLU–DPIIT IPR Moot Court Competition
10. CNLU–CARCIL IBC Moot Court Competition
11. NLU Odisha Maritime Arbitration Moot
12. NLUJ Antitrust Moot Court Competition
13. Bar Council of India All India Moot Court Competition
14. S.P. Sathe National Moot Court Competition
15. Mahamana Malaviya National Moot Court Competition
16. Shri I.M. Nanavati Memorial Moot Court Competition
17. S.K. Puri Memorial Moot Court Competition
18. K.R. Ramamani Taxation Moot Court Competition
19. CCI-MNLUCS National Antitrust Moot Court Competition
20. CCI-NUJS Competition Law Moot
21. Vidhi Pragati IP Moot Court Competition
22. Arun Jaitley Insolvency Moot Court Competition
23. Justice P.N. Bhagwati Human Rights Moot Court Competition
24. Justice Hidayatullah Moot Court Competition
25. Surana & Surana Labour Law Moot
26. Surana & Surana Constitutional Law Moot

27. Surana & Surana Corporate Law Moot
28. Surana & Surana Criminal Law Moot
29. Surana & Surana Family Law Moot
30. SICTA (Symbiosis International Criminal Trial Advocacy Competition)
31. INTA Asia-Pacific Moot Court Competition
32. Stetson International Environmental Moot Court Competition
33. RMLNLU International Arbitration Moot
34. UPES Energy Law Moot Court Competition

OPEN MOOTS

1. R.C. Chopra National Moot Court Competition
2. P.N. Mathur Memorial Moot Court Competition
3. Justice Gopalji Mehrotra Moot Court Competition
4. M.C. Chagla Memorial Moot Court Competition
5. Gurjeet Singh Memorial Moot Court Competition
6. Amity Moot Court Competitions (all variants)
7. NMIMS Moot Court Competitions
8. IILM Moot Court Competition
9. IMS Unison Moot Court Competition
10. Parul Institute Moot Court Competition
11. National Virtual Moot Court Competitions
12. Dr. MVVS Murthi Virtual Moot Court Competition
13. Nyayavani Moot Court Competition
14. SNBP Virtual Moot Court Competition
15. Nyayaneeti Trial Advocacy Competition
16. IUU Trial Advocacy Competition
17. SRMUH Moot Court Competition
18. Lex Bonanza / THEMIS /Yasaswy/ Santosh Hegde/Subba Rao Moots
19. Nationwide Moot Court Competitions (various universities)
20. UILS / UIL / other State University Moots
21. All 1st / 2nd edition Moot Court Competitions

INTERNATIONAL MOOTS (RESERVED)

1. Philip C. Jessup International Law Moot Court Competition
2. Willem C. Vis International Commercial Arbitration Moot
3. IBA International Criminal Court Moot Court Competition
4. Nuremberg Moot Court Competition
5. Foreign Direct Investment Moot
6. The Fletcher School of Law and Diplomacy International Moot Court Competition

Please Note: All moot court competitions organized by National Law Universities, and other prestigious competitions with ten (10) or more successive editions, shall ordinarily be classified as *Reserved Moots*, while all others shall be treated as *Open Moots*. This classification is based on prior practice and the current year's allocations.

**** The MCC reserves complete discretion to decide the total number of moots and teams to be sent for participation during an academic session for both reserved and open moots. It may increase or decrease the number of such moots and teams, and the decision of the MCC in this regard shall be final and conclusive.**

ANNEXURE-B

ADR CELL HPNLU

LIST OF NATIONAL RESERVED COMEPTITIONS FOR REIMBURSEMENT POLICY

S. No.	NAME OF COMPETITION	TENTATIVE MONTHS
1	Mediation Bombay – MNLU Mumbai	Oct (online prelims) / Feb–Mar (offline advanced rounds)
2	NUJS Mediation Competition – WBNUJS Kolkata	February – March
3	NALSAR Mediation Tournament – NALSAR Hyderabad	January – February
4	NLIU–INADR International Mediation Tournament – NLIU Bhopal	January – March
5	2TG–RMLNLU International Mediation Competition – RMLNLU Lucknow	January – March
6	NLS NMC – NLSIU Bengaluru	April
7	NLIU–Singhania & Partners Client Counselling – NLIU Bhopal	October
8	NLIU–CAM International Negotiation Competition – NLIU Bhopal	November
9	GNLU Mediation Competition (GALSF) – GNLU Gandhinagar	February
10	NUALS Mediation Competition – NUALS Kochi	January
11	RGNUL Sports & Entertainment Law Mediation – RGNUL Punjab	February – March
12	GAJE–NLUO Negotiation Competition – NLU Odisha	January–February
13	CNLU National Mediation Competition – CNLU Patna	January – March
14	Vidhikta Client Counselling Competition – CNLU Patna	Preliminary rounds in January, final rounds in March
15	MNLU Mumbai National Corporate Client Counselling Competition – MNLU Mumbai	Preliminary rounds in February, advanced rounds in April
16	NUJS YMCIA International Client Counselling Competition – WBNUJS Kolkata	February
17	NLS–Trilegal International Arbitration Moot (TIAM) – NLSIU Bengaluru	May

18	SAMĀHAR Mediation & Negotiation Competition – NLU Delhi	April
19	Justice A.S. Anand Mediation & Negotiation Competition – NLU Delhi	April
20	Lex Infinitum – VMSCL Goa	January
21	S.K. Misra Memorial Int. Mediation & Negotiation – ISIL (Lloyd Law College)	March
22	AZB–GLC National ADR Triathlon – GLC Mumbai	February
23	JGLS–Khaitan & Co Negotiation Competition – JGLS Sonipat	Usually held in February (oral rounds)
24	Mediation Championship India – The PACT	September- November
25	JGLS–IIAC International Arbitration Moot – JGLS Sonipat	October-November

ANNEXURE B

1	APCAM International Metaverse Mediation Competition (AIMMC) – APCAM – Asia – Pacific Region	March
2	APIIT Law School International Negotiation Competition (ALSINC) – APIIT – Sri Lanka	August - September

Annexure-C

LIST OF DEBATE COMPETITIONS

S. No.	NAME OF COMPETITION	ORGANISING INSTITUTION	OPEN/RESERVED	NATIONAL/ INTERNATIONAL
1.	**NUJS Parliamentary Debate (NUJS PD)**	NUJS, Kolkata	Reserved	National
2.	**National Law School Debate**	NLSIU, Bengaluru	Reserved	International
3.	**Prof. Ghanshyam Memorial Parliamentary Debate**	NLU, Delhi	Reserved	National
4.	**Avirbhaav Parliamentary Debate**	NUSRL, Ranchi	Reserved	National
5.	**The Brahmaputra Open (APD)**	NLUJA, Assam	Reserved	National
6.	**VidhiUtsav – Asian Parliamentary Debate**	UPES Dehradun	Reserved	National
7.	**Symbiosis Law School Parliamentary Debate** (SLS PD)	SLS, Pune	Reserved	National
8.	**Justice Ranade Inter Collegiate Debate Competition**	Tilak Maharashtra Vidyapeeth	Open	National
9.	**British Parliamentary debating tournament**	IIT Kanpur	Reserved	National
10.	**VITARK**	Deen Dayal Upadhyaya College	Open	National
11.	**Manzar**	Miranda House, Delhi University	Reserved	National
12.	**National GLC British Parliamentary Debate Competition**	Government Law College, Mumbai	Reserved	National
13.	**Parliamentary Debate**	IIT Guwahati	Reserved	National
14.	**UPES International Model United Nations Conference.**	UPES	Open	International
15.	**Asian Parliamentary Debate Tournament**	IIT (ISM), Dhanbad	Open	National
16.	**Justice R.K. Tankha Parliamentary Debate Competition**	DNLU Jabalpur	Reserved	National

17.	**Trivium**	Punjab Engineering College, Chandigarh	Open	National
18.	***Altus Disputatio***	NUALS, Kochi	Reserved	National
19.	**National Debate Competition**	Sardar Bhagwan Singh University, Dehradun	Open	National
20.	**Ram Manohar Lohiya Parliamentary Debate**	RMLNLU, Lucknow	Reserved	National
21.	**CNLU National Parliamentary Debate**	CNLU, Patna	Reserved	National
22.	**Qaynaat Asian Parliamentary Debate**	Hindu Debating Society	Open	National
23.	**CHAKRAVYUH Debate Competition**	AMITY UNIVERSITY, Haryana	Open	National

The following events are proposed to be considered for reimbursement by the University in respect of sending student contingents to participate in academic, cultural, and co-curricular activities at various institutions, as well as for organizing institutional events:

Inter-University Participation:

1. University Institute of Legal Studies, HPU, Summer Hill, Shimla, H.P.
2. Jaypee University of Information Technology, Waknaghat, Solan, H.P.
3. Shoolini University, Solan, H.P.
4. St. Bede's College, Shimla, H.P.
5. Chitkara University, Punjab
6. Panjab University, Punjab
7. Dr. Ram Manohar Lohiya National Law University, Lucknow
8. National Law University, Jodhpur

Events at HPNLU:

1. Foundation Week
2. Diwali Mela
3. Asian Parliamentary Debate
4. British Parliamentary Debate
5. Pre-Holi Celebration
6. Quiz Competition
7. Awareness Campaign (Nukkad Natak/Skit)
8. Carnival

It is clarified that the above list is tentative in nature and subject to revision. The number and nature of events may increase or decrease depending upon administrative approval, participation requirements, and overall budgetary constraints. Reimbursement shall be made in accordance with the maximum limits prescribed by the University from time to time.