

**8<sup>th</sup> Finance Committee Meeting  
Himachal Pradesh National Law University,  
Shimla**

**Minutes of the Meeting  
September 18, 2021**

*via Online Mode through Google Meet*

The 8<sup>th</sup> Meeting of the Finance Committee, HPNLU Shimla was held on September 18, 2021 at 11:00 A.M. through online mode via Google Meet. The Meeting was presided by Professor (Dr.) Nishtha Jaswal, Vice-Chancellor, HPNLU Shimla.

The following members were present:

1.	Professor (Dr.) Nishtha Jaswal, Vice-Chancellor, HPNLU	Chairperson
2.	Prof. Ranbir Singh, Former Vice-Chancellor, National Law University, Delhi	Member
3.	Sh. Ajay Kochhar, Chairman Bar Council of Himachal Pradesh	Member
	Prof. S.S. Jaswal, Registrar, H.P. National Law University, Shimla	Secretary

**Note: - The Hon'ble Member, LR-Cum Secretary (Law) to the Government of Himachal Pradesh could not attend the meeting.**



## PROCEEDINGS OF THE MEETINGS

<b>Item No. 1</b>	<b>To confirm the Minutes and Action Taken Report of the 7<sup>th</sup> Meeting of the Finance Committee held on March, 25 2021</b>		
<b>Agenda Note</b>		<b>Discussion</b>	<b>Decision/Resolved</b>
The Vice Chancellor placed the minutes and action taken report of the 7 <sup>th</sup> Meeting of Finance Committee before the members of the Finance Committee.		The Vice-Chancellor explained the details of the minutes of last meeting, and presented the Action Taken Report.	After brief deliberation over the minutes along with the Action Taken Report, the same were confirmed.
<b>Item No. 2</b>	<b>To consider and approve the fixation of salary of Professor S.S. Jaswal and Professor Ajay Ranga.</b>		
<b>Agenda Note</b>		<b>Discussion</b>	<b>Decision/Resolved</b>
The Vice-Chancellor placed before the Finance Committee the agenda item for fixation of salaries of Professor S.S. Jaswal and Professor Ajay Ranga.		<p>The Vice-Chancellor apprised the members of the Finance Committee that the appointments for the posts of Professor of Law were made and Dr. S.S. Jaswal and Dr. Ajay Ranga joined for the same on 26/06/2021 and 29/06/2021 respectively. Both the Professors Dr. S.S. Jaswal and Dr. Ajay Ranga have made representations for fixation of salaries.</p> <p>The Vice-Chancellor also informed the esteemed members of the Finance Committee that in case of Dr. S.S. Jaswal, the Selection Committee expressly recommended payment of two (advance)</p>	The Finance Committee unanimously resolved to defer the item, and suggested that the same should be considered and an informed decision, as per the relevant rules, should be taken by the Executive Council.



	<p>increments.</p> <p>The Finance Committee deliberated the matter thoroughly and the esteemed members suggested that the item should be deferred. The same should be considered and an informed decision, as per the relevant rules, should be taken by the Executive Council in the meeting which was scheduled to be held the same day, i.e., 18<sup>th</sup> September, 2021.</p>	
--	---	--

**Item No. 3**      **To consider and approve the purchase of vehicles for the University.**

<b>Agenda Note</b>	<b>Discussion</b>	<b>Decision/Resolved</b>
<p>The Vice-Chancellor placed the agenda item before the Finance Committee to purchase two vehicles for the University.</p>	<p>The Vice-Chancellor apprised the members of the Finance Committee that keeping in view the weather conditions/terrain and urgent need for the purchase of vehicles, it is purposed to purchase one Toyota Fortuner and One Innova.</p> <p>The Finance Committee deliberated the matter thoroughly.</p> <p>However, it was resolved to approve the purchase of both the vehicles. Further, it was advised to purchase Toyota Fortuner in the current financial year and Toyota Innova in the next financial year.</p>	<p>The Finance Committee unanimously approved the purchase of both the vehicles.</p> <p>The esteemed members of the Committee resolved/approve the purchase of Toyota Fortuner in the current financial year. Toyota Innova in the next financial year.</p> <p>The members recommended the same for the approval of the Executive Council.</p>



<b>Item No. 4</b>	<b>To consider the report on the representation of Dr. Hari Chand, Assistant Professor, Economics for paying honorarium for the assignment of Nodal Officer for Scholarship.</b>	
<b>Agenda Note</b>	<b>Discussion</b>	<b>Decision/Resolved</b>
<p>The Vice-Chancellor placed before the Finance Committee the representation of Dr. Hari Chand (Assistant Professor of Economics) for paying honorarium for the assignment of Nodal Officer for Scholarship.</p>	<p>The Vice-Chancellor informed that as resolved in the last meeting of the Finance Committee and as approved by the Executive Council in the respective meetings held on 25<sup>th</sup> March 2021, the Registrar sought information regarding practices followed in other NLU's for paying honorarium to the assignment of Nodal Officer for Scholarship.</p> <p>As per the information received, no honorarium is paid by other NLUS, for such assignments.</p> <p>The Finance Committee deliberated the matter thoroughly.</p>	<p>The Esteemed Members of the Finance Committee unanimously rejected the representation of Dr. Hari Chand regarding honorarium for the assignment of Nodal Officer for Scholarship and recommended the same to the Executive Council for further approval.</p>



Item No. 5	To consider and approve the proposed changes in part IX of the Himachal Pradesh National Law University Financial Regulation 2020.		
Agenda Note	Discussion	Decision/Resolved	
<p>The Vice-Chancellor placed before the members of the Finance Committee the proposed changes in the <b>part IX</b> of the Himachal Pradesh National Law University Financial Regulation 2020.</p>	<p>The Vice-Chancellor apprised the Finance Committee that Library of the University is yet to reach its initial standards, where many classical as well as contemporary text, reference and other kinds of books are to be acquired. Many of these books are not available with the most of the suppliers. The Assistant Librarian has reported the difficulty that the Library had prepared, on the recommendations of faculty members, lists of more than 200 text/reference books about two years ago, and has been placing supply orders with publishers and suppliers as per the relevant rules. However, hardly 10 to 20 percent of those books have so far been, supplied by the different empanelled suppliers/vendors. On the other hand, most of these books are</p>	<p>The Finance Committee unanimously approved the proposal for one year with appropriate suggestions. The Committee also authorized the Vice-Chancellor to incorporate/suitably amend/modify/edit the concerned rules of the Financial Regulations 2020, and recommended the same to the Executive Council for further approval. However, for other purposes, the existing rule remains applicable. The amended rules will eclipse the existing rule for one year.</p>	

available with online platforms such as amazon, flipkart etc.

In this regard a set of new rules are proposed to be added in part IX of the Himachal Pradesh National Law University Financial Regulation 2020.

The Finance Committee deliberated the matter thoroughly. The esteemed members suggested the following modifications:

The proposed rules were unanimously approved for one year and the University was authorized to utilize the rule for next one year so that the library can be brought to the status of a standard law library.

The Members also unanimously suggested that the library/purchase committee may visit suppliers of books at different places and make on the spot purchase of books on competitive price.

During the deliberation, the members also suggested that the online purchase of books should not be at a discount less than the library rules prescribing for off line



	<p>purchase of books.</p> <p>The members further suggested that during the next one year the university should inquire from other NLUs about the system of purchase of online books and the Finance Committee shall consider, after one year the continuation of the amended rules.</p> <p>The Vice-Chancellor was authorized to incorporate, suitably amend/modify/edit the concerned rules of the Financial Regulations 2020.</p>	
--	---	--

Item No. 6	To consider and approve the increase in the honorarium to the resource person/eminent legal fraternity/visiting professors/distinguished Professors/Adjunct Professors.				
Agenda Note		Discussion	Decision/Resolved		
The Vice-Chancellor placed before the Finance Committee the increase of honorarium to Assistant Professors/Associate Professors/ any other professional as resource person as under:		The Finance Committee deliberated the matter thoroughly.	The Finance Committee unanimously approved the proposal and recommended the same to the Executive Council for further approval.		
<table><tr><th>Existing Rate of Honorarium</th><th>Proposed Rate of Honorarium</th></tr><tr><td><ul style="list-style-type: none"><li>₹ 1500 per Lecture or maximum Rs. 3000 per day plus TA/DA as per Rules.</li></ul></td><td><ul style="list-style-type: none"><li>₹ 3000 per Lecture or maximum ₹ 6000 per day plus TA/DA as per Rules.</li></ul></td></tr></table>				Existing Rate of Honorarium	Proposed Rate of Honorarium
Existing Rate of Honorarium	Proposed Rate of Honorarium				
<ul style="list-style-type: none"><li>₹ 1500 per Lecture or maximum Rs. 3000 per day plus TA/DA as per Rules.</li></ul>	<ul style="list-style-type: none"><li>₹ 3000 per Lecture or maximum ₹ 6000 per day plus TA/DA as per Rules.</li></ul>				

Honorarium for visiting professors/distinguished Professors/Adjunct Professors

Existing Rate of Honorarium	Proposed Rate of Honorarium
<ul style="list-style-type: none"> <li>For one day ₹ 1500 per Lecture or maximum ₹ 3000 per day plus TA/DA as per Rules.</li> <li>For One Week (Five Working days)- ₹ 15,000 /- plus TA/DA as per rules.</li> <li>For Two Weeks (10 Working Days)- ₹ 30,000 /- plus TA/DA as per</li> </ul>	<ul style="list-style-type: none"> <li>For One day- ₹ 5000/- per Lecture or maximum ₹ 10,000/- per day plus TA/DA as per Rules.</li> <li>For One Week (Five Working days)- ₹ 50,000/- plus TA/DA as per rules.</li> <li>For Two Weeks (10 Working Days)- ₹ 75,000/- plus TA/DA as per Rules.</li> <li>For One Month (At least Twenty Working days)- ₹ 1,00,000/- plus TA/DA as per Rules</li> <li>In all the</li> </ul>

<p>Rules.</p> <ul style="list-style-type: none"> <li>For One Month (At least Twenty Working days)- ₹ 60,000 /- plus TA/DA as per Rules</li> <li>In all the above cases, University will provide free boarding, lodging and local transport.</li> </ul> <p><b>Note:</b> The Teachers who are associated with teaching as guest faculty for the whole semester shall be paid as per</p>	<p>above cases, University will provide free boarding, lodging and local transport.</p> <p><b>Note:</b> The Teachers who are associated with teaching as guest faculty for the whole semester shall be paid as per existing rates under UGC Regulation.</p>			
---	---	--	--	--



existing rates under UGC Regulation.				
--------------------------------------	--	--	--	--

<b>Item No. 7</b>	<b>To consider and approve the diversion of funds from Budget Head point 04 Expansion of University Centre, i.e., Conduct of Seminars/Workshops for a project undertaken by the Centre for Comparative Public Law.</b>			
<b>Agenda Note</b>	<b>Discussion</b>			<b>Decision/Resolved</b>
The Vice-Chancellor submitted agenda item before the Finance Committee to approve the diversion of funds from Budget Head point 04 Expansion of University Centre, i.e., Conduct of Seminars/Workshops for a project undertaken by the Centre for Comparative Public Law.	<p>The Vice-Chancellor informed the members of the Finance Committee that under the direction of the then Hon'ble Chancellor, Hon'ble Mr. Justice L. Narayana Swamy, a project was undertaken by the Centre for Comparative Public Law on the topic <b>"Socio-Economic Rights and Building &amp; Construction Workers: A Study of Implementation of Laws and Rules in the State of Himachal Pradesh"</b>.</p> <p>The Centre has made a request for sanctioning an amount of ₹ 2.5 Lac for the said project. The Vice-Chancellor informed the members that there was no separate sub-head for research projects under the main head of Expansion of University Centre. The Vice-Chancellor also submitted to consider and approve diverting 10% of the budgetary provision of ₹ 11 Lac for the conduct of Seminar and Workshop i.e., ₹ 1.10 Lac for the above-mentioned project.</p> <p>The Vice-Chancellor pertinently mentioned that this amount is not sufficient for the completion of the project. However, separate budget head will be created for undertaking projects in the budget estimates in the next</p>			<p>The Finance Committee unanimously approved the proposal and recommended to the Executive Council for further approval that ₹ 1.10 Lac be diverted from the Budget Head 'Expansion of University Centre and in particular the sub-head 'Conduct of Seminars/Workshops' and be released for the project of Centre for Comparative Public Law on the topic <b>"Socio-Economic Rights and Building &amp; Construction Workers: A Study of Implementation of Laws and Rules in the State of Himachal Pradesh"</b> during this finance year. It was also resolved to create a separate sub-head</p>

	<p>financial year and remaining amount will be released then.</p> <p>The Finance Committee deliberated the matter thoroughly. The members opined that diversion can be made upto the extent of 10% as proposed by the University. Provisions in the Budgets should be made for completing this research project as well as for other research projects in the next Financial Year.</p>	<p>for the research projects of the Centres and also to release ₹ 1.40 Lac next year for the mentioned project of Center for Comparative Public Law.</p>
--	--	--

**Item No. 8**      **To consider and approve the payment of fee for issuing transcript.**

Agenda Note	Discussion	Decision/Resolved
<p>The Vice-Chancellor appraised the members of the proposal to charge a fee of ₹ 2000/- (for each transcript), for issuing transcript.</p>	<p>The Finance Committee deliberated the matter thoroughly.</p>	<p>The Finance Committee unanimously approved the proposal and recommended the same to the Executive Council for further approval.</p>

**Item No. 9**      **To consider and approve payment of honorarium to external examiner for answer scripts under the scheme of Revaluation of answer scripts.**

Agenda Note		Discussion	Decision/Resolved
The Vice-Chancellor placed before the members of the Finance Committee the proposal regarding the increase in remuneration for evaluation of answer scripts under the scheme of revaluation of answer scripts as under:		The Finance Committee deliberated the matter thoroughly.	The Finance Committee unanimously approved the proposal and recommended the same to the Executive Council for further approval.
Revaluation of upto five Answer Scripts	₹ 500/- (₹ 100 per answer script subject to minimum of ₹500/-)		
Revaluation beyond five answer scripts	₹ 100/- per answer script.		

Item No. 10	To consider the representation of Dr. Hari Chand for the payment of increment for M. Phil.	
Agenda Note	Discussion	Decision/Resolved
<p>The Vice-Chancellor appraised the members of the Finance Committee about the representation of Dr. Hari Chand for payment of increment for M.Phil.</p>	<p>The Vice-Chancellor informed the members about the representation of Dr. Praveen Kumar Assistant Professor Management regarding payment of Ph.D. increments as well as increments for LL.M. / M. Phil / M.B.A. which was considered and rejected by the Finance Committee and as such its recommendation was approved by the Executive Council in the respective meetings held on 25<sup>th</sup> March, 2021 and had recorded, while rejecting the application of Dr. Praveen Kumar, that "increments claimed for LL.M. /M. Phil / M.B.A. cannot be allowed since it is a basic qualification".</p> <p>The esteemed members of the committee were also informed by the Vice-Chancellor that another similar representation has been given by one more faculty member, Assistant Professor of Law.</p> <p>The members of the committee suggested that this is not a good practice that the faculty members keep repeating representations on an issue which has already been decided by the University bodies such as Finance Committee, Academic Council or Executive Council. The members categorically suggested that such faculty members are to be advised accordingly and they should restrain themselves from repeating the same.</p>	<p>The Finance Committee unanimously reiterated the earlier decision of Finance Committee and again rejected the representation. The Committee further suggested that all the faculty members should refrain from repeating representation on issues/matters which have already been considered and decided by the University bodies such as Academic Council, Finance Committee and/or Executive Council.</p> <p>The Committee recommended the decision to be placed before the Executive Council for further approval.</p>

<b>Item No. 11</b>	<b>To consider the representation of Dr. Ruchi Gupta, Assistant Professor of Law regarding notional financial benefit for the period of during which she availed extraordinary leave.</b>	
<b>Agenda Note</b>	<b>Discussion</b>	<b>Decision/Resolved</b>
<p>The Vice-Chancellor placed the representation of Dr. Ruchi Gupta regarding notional financial benefit for the period during which she availed extraordinary leave.</p>	<p>The Vice-Chancellor informed the members that Dr. Ruchi Gupta's extraordinary leave was approved for a period of one year by the Executive Council in its meeting held on 20<sup>th</sup> March 2019. She was granted extension for another period of one year by the Executive Council in its meeting held on 20<sup>th</sup> February 2020.</p> <p>The Finance Committee deliberated the matter thoroughly. The esteemed members unanimously suggested that there are clear rules and norms that a teacher cannot claim benefits for the period he/she has not taught/worked. As the extraordinary leave is unpaid leave, so no increments for the said period can be claimed or</p>	<p>The Finance Committee unanimously rejected the representation on the ground that no benefits are admissible for the period of extraordinary unpaid leave and the same was placed before the Executive Council for further approval.</p>

	given.	
--	--------	--

Item No. 12		To create one post of Computer Technician.	
Agenda Note		Discussion	Decision/Resolved
<p>The Vice-Chancellor read out the agenda item and submitted to create one post of Computer Technician.</p> <p>The Vice-Chancellor informed the esteemed members that there is already one post of Computer Technician, but in the present scenario, there is a need for appointment of another Computer Technician also.</p>		<p>The Vice-Chancellor while putting the factual situation before the Finance Committee, stated that during the COVID-19 pandemic crisis, most of the academic work as well as meetings of the University are being conducted online. The University has also purchased ERP System. In order to function smoothly on virtual modes, there is an urgent need for creating a post of Computer Technician.</p> <p>The Finance Committee deliberated the matter thoroughly.</p>	<p>The Finance Committee unanimously approved the proposal and recommended the same to the Executive Council for further approval.</p>



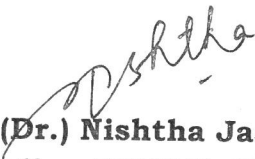
<b>Item No. 13</b>	<b>Any other item with the permission of the Chair.</b>
--------------------	---

Professor Nishtha Jaswal, Vice-Chancellor concluded the meeting by thanking all the esteemed members for sparing their precious time and making fruitful contributions.

**Prof. (Dr.) Ranbir Singh**

**Sh. Ajay Kochhar**

  
**Prof. (Dr.) S.S. Jaswal**

  
**Professor (Dr.) Nishtha Jaswal**  
**Vice-Chancellor, HPNLU, Shimla**