

HPNLU-B(15)-113 (IQAC)/2019
Himachal Pradesh National Law University
Ghandal, Shimla

Dated, the Shimla-14

26th September, 2019

Minutes of the meeting of Internal Quality Assurance Cell (IQAC) HPNLU Shimla, held on 26.09.2019.

The first meeting of Internal Quality Assurance Cell (IQAC), HPNLU Shimla was held on 26.09.2019. The Hon'ble Vice-Chancellor welcomed and introduced all the members of Cell. The Co-coordinator, Mr. Chanchal Kumar Singh briefed the members about the immediate agenda for the meeting and also sought suggestions, opinions from them to make the Cell properly functional. The following members of the IQAC Cell were present and participated in the meeting:

1. Professor Nishtha Jaswal - Patron
2. Professor S.S. Jaswal
3. Dr. Girjesh Shukla - Coordinator
4. Mr. Chanchal Kumar Singh – Co-coordinator
5. Dr. Ruchi Sapahia – Member
6. Dr. Alok Kumar – Member
7. Mr. Ramakant Sharma, Chairman Bar Council of Himachal Pradesh. – Member
8. Professor Kamal Jeet Singh, Faculty of Law, HPU, Shimla – Member
9. Mr. Vinit Kumar Sharma, Ph.D. Scholar – Member
10. Mr. Santosh Kumar Sharma – Member

The meeting was held in the Vice-Chancellor's office at 2:30 P.M. on 26.09.2019 and agenda wise discussions and suggestions/opinions are specified below:

Agenda: 1. Plan academic activities for this Semester: Execution and compilation of data.

- (a) International Conference, to be organised by HPNLU during 9-10 November, 2019.
- (b) Workshops at HPNLU
- (c) Expert lectures at HPNLU
- (d) Student weekly seminar (proposed)
- (e) Participation of students and faculty members in conferences and seminar outside.

Discussion/Decision and Reasons:

The meeting resolved and suggested that 4 sub-committees should be constituted, consisting of teachers to carry out different aspects/functions of the Cell, such as compilation of data relating to academics, examination, infrastructure, extra-curricular activities etc.

Workshops, lectures (relating to Mooting, Advocacy Criminal Law and IPRs) were appreciated by the members. The members also suggested that every event such as conferences, moot court internally being organised or information received from outside or participation should be communicated and examined through IQAC cell.

The committee suggested that a dedicated clerical staff must be deputed to maintain the records of IQAC.

The committee members particularly Professor Kamal Jeet Singh suggested that the Cell should also develop and formulate a student charter.

Agenda: 2. Library timings as demanded by students.

Discussion/Decision and Reasons: The committee considered the student's demand regarding extending the timings of library. It was resolved that the timings may be extended taking into consideration the safety of the students, availability of staff and transport facilities from library to hostels.

In the above respect the committee further suggested that if there is available space in every hostel a room may be designed as reading room in each hostel which should be open 24x7. Timing increased upto 1:00p.m in the Library. Common reading rooms are available in the hostels.

Agenda: 3. Availability of books in ratio to students and other resources such as ERP.

Discussion/Decision and Reasons: It was resolved that the text books may be maintained as students-books ratio of 4:1, however, the same ratio does not apply to reference books, periodicals etc.

Agenda: 4. Internship and placement activities.

Discussion/Decision and Reasons: The committee considered the issue of internship and placement activities and development of a system in this regard by the University. It was observed that every University only facilitates the internship and placement.

Agenda: 5. Finance for various societies or committees.

Discussion/Decision and Reasons: The committee after deliberation's suggested that there has to be annual fund of the IQAC of HPNLU, which can be allotted by the Cell to different societies and committees of the University for various Extra-curricular Activities.

Agenda: 6. Demand by the students as to specialisation of University Professors and assignments of subjects/courses for teaching.

Discussion/Decision and Reasons: The meeting considered some of the demands from students such as allotment of subject to teachers for teaching. The meeting unanimously rejected the demand and concluded that these are not the real concern of the students and cannot be considered. It was further resolved that is a prerogative of the administration and the Vice-Chancellor. Students can not have say in this respect.

Agenda: 7. Discussion/Decision and Reasons: Dedicated wardens. The demand of students for dedicated warden was rejected. Both the external members of the

Cell advised that the University should continue with the present teacher wardens in every hostel. This is the common practice in all the University.

Agenda: 8. Deemed attendance policy.

Discussion/Decision and Reasons: The members discussed the issue of demand attendance policy related to student's that the marks weightage of attendance should be done away with. The committee suggested that the same issue should be placed before Academic Council of the University.

Agenda: 9. Curriculum enrichment/upgradation for Under-Graduate and Post-Graduate courses.

Discussion/Decision and Reasons: The members were informed about the upgradation, modification of Under-Graduate and Post-Graduate curriculum, and the same was appreciated by all members.

Agenda: 10. Teaching, learning and evaluation; promotion to higher semesters and criteria.

Discussion/Decision and Reasons: The committee considered the issue of promotion of students to next/higher semesters. It was suggested that the rules relating to promotion from one semester to next semester in Under-Graduate courses should not be relaxed and should be in consonance with the other National Law University Regulations. It was also resolved that there was no need to have repeat examination in every semester for the purpose of securing promotion to higher semesters by students. The existing Rules of Examination providing for repeat examination in the final year of LL.B/B.A.LL.B examination is sufficient and laudable. The University should continue with the same.

The members unanimously resolved that medical leave can not be provided in contravention of BCI Rules of Legal Education 2008.

The two external members suggested that the University can hold extra/remedial classes for those students who are falling short of attendance requirements.

Agenda: 11. Extra-Curricular activities.

Discussion/Decision and Reasons: Resolved as under agenda no. 1.

Agenda: 12. Infrastructure and learning resources.

Discussion/Decision and Reasons: The Hon'ble Vice-Chancellor informed the members about the state of physical and academic infrastructure, Such as construction of academic, administrative buildings, hostel blocks etc. The members found it utterly insufficient and hoped that the different government departments would expedite the construction work. Members also suggested that sorters such as ERP (Enterprise Resource Planning) should be acquired as soon as possible through sponsorship, CSR or by budgetary allocation of the University.

Agenda: 13. Student's support, participation and progression.

- (a) Student mentoring and support.
- (b) Student participation in extra-curricular activities such as moot court and other various competition events.

Discussion/Decision and Reasons: Some of the members suggested that there should be teachers, student mentoring programme. The Hon'ble Vice-Chancellor informed that the University is already having a robust mentoring programme.

Agenda: 14. Adoption of participatory approach in managing IQAC system.

Discussion/Decision and Reasons: Resolved as under Agenda no. 1.

Agenda: 15. Constitution/modification/re-constitution of IQAC.

Discussion/Decision and Reasons: The agenda as to the constitution or reconstitution of IQAC of the University, the committee observed that this is the privilege of the Vice-Chancellor who should reconsider the committee in accordance with regulation of the UGC and MHRD Guidelines.



Dr. Girjesh Shukla


Mr. Chanchal Kumar Singh



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Professor Kamal Jeet Singh


Mr. Vinit Kumar Sharma


Mr. Santosh Kumar Sharma


Professor S.S. Jaswal
(Registrar)


Professor Nishtha Jaswal
(Hon'ble Vice Chancellor)