

**11th Finance Committee Meeting
Himachal Pradesh National Law University,
Shimla**

**Minutes of the Meeting
May 29, 2022**

The 11th Meeting of the Finance Committee, HPNLU Shimla was held on May 29, 2022 at 11:30 A.M. The Meeting was presided by Professor (Dr.) Nishtha Jaswal, Vice-Chancellor, HPNLU Shimla.

The following members were present (online):

1.	Professor (Dr.) Nishtha Jaswal, Vice-Chancellor, HPNLU	Chairperson
2.	Prof. (Dr.) Vijender Kumar, Vice-Chancellor, Maharashtra National Law University, Nagpur	Member
3.	Sh. Ajay Kochhar, Chairman Bar Council of Himachal Pradesh	Member
	Prof. Ajay Ranga, Registrar, H.P. National Law University, Shimla	Secretary

Note: -

- 1. The Secretary (Finance) to Government of Himachal Pradesh could not attend the Meeting**
- 2. The Hon'ble Member, LR-Cum Secretary (Law) to the Government of Himachal Pradesh could not attend the meeting.**

PROCEEDINGS OF THE MEETINGS

Item No. 1	To confirm the Minutes and Action Taken Report of the 10th Meeting of the Finance Committee held on March, 17 2022.		
Agenda Note		Discussion	Decision/Resolved
The Vice Chancellor placed the minutes and action taken report of the 10 th Meeting of Finance Committee before the members of the Finance Committee.		The Vice-Chancellor explained the details of the minutes of the last meeting, and presented the Action Taken Report.	After a brief deliberation over the minutes along with the Action Taken Report, the same were confirmed.
Item No. 2	To consider and approve the Statement for Receipt, Expenditure and Balance Sheet (Audited for the Financial Year 2020-2021) as part of Annual Report of Academic Session 2020-2021.		
Agenda Note		Discussion	Decision/Resolved
The Vice-Chancellor placed agenda item before the Finance Committee.		The Vice-Chancellor explained the details of the Statement for Receipt, Expenditure and Balance Sheet (Audited for the Financial Year 2020-2021) as part of Annual Report of Academic Session 2020-2021.	After thorough deliberations, the members of the Finance Committee unanimously resolved to approve the Statement for Receipt, Expenditure and Balance Sheet (Audited for the Financial Year 2020-2021) as part of Annual Report of Academic Session 2020-2021 and recommended the same to the Executive Council for approval.
Item No. 3	To consider the proposal to construct multipurpose hall in the University Campus.		
Agenda Note		Discussion	Decision/Resolved
The Vice-Chancellor placed the agenda item before the Finance Committee to consider and approve the proposal to construct a multipurpose hall in the University Campus.		The Vice-Chancellor informed the esteemed members that the University has to conduct many academic functions like conferences, seminars, workshops etc. The University has the vision to invite	After thorough deliberations, the members of the Finance Committee unanimously opined that without having such a multipurpose hall the University cannot conduct academic and other activities smoothly. The members unanimously resolved to approve the agenda item. They further recommended

many reputed academicians, jurists and judges for delivering lectures to the faculty as well as the students. The University recently organized the pilot lecture of Justice Krishna Iyer Annual Lecture Series on 28th May, 2022, which was delivered by Hon'ble Mr. Justice Surya Kant, Judge, Supreme Court of India. The University has only one conference-cum-moot court hall which has seating capacity of about 150 persons, therefore, for facilitating attendance of majority of the students (total strength of the students will be about 1200 within a few years), there is an urgent need of having a multipurpose hall.

She also informed the esteemed members that the University has discussed with Mr. N.K. Negi, former Architect-in-Chief, HP PWD about the construction of a multipurpose hall. The University is making

that the multipurpose hall must be of sufficient size which can accommodate at least 700-1000 audience/participants.

The Committee recommended the same to the Executive Council for approval.

efforts to get the funds for the construction of this multipurpose hall through grant by the State Government as well as through Corporate Social Responsibility (CSR). The approximate cost of construction of multipurpose hall is Rs. 10-15 Crores. The University will utilize the funds on different approved construction projects on priority basis as well as availability of budgetary provisions.

Item No. 4		To consider and approve the creation of Administrative Posts.													
Agenda Note	Discussion	Decision/Resolved													
The Vice-Chancellor placed the agenda item before the Finance Committee for consideration and approval of creation and sanction of different administrative posts.	The members of the Finance Committee thoroughly deliberated upon the agenda item.	<p>After thorough deliberations, the members of the Finance Committee unanimously resolved to approve the creation of following posts:</p> <table border="1"> <thead> <tr> <th>Sr. No.</th> <th>Posts Name</th> <th>Number of Posts to be Sanctioned</th> <th>Qualification and Scale</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Security Guards</td> <td>15</td> <td>As per the Himachal Pradesh National Law University, Executive and Service Regulations 2020</td> </tr> <tr> <td>2.</td> <td>Work Inspector</td> <td>01</td> <td> Pay Band Rs. 5910-20200 plus Rs. 1900 G.P. Essential Qualification (s): 1. Should have passed Matric </td> </tr> </tbody> </table>		Sr. No.	Posts Name	Number of Posts to be Sanctioned	Qualification and Scale	1.	Security Guards	15	As per the Himachal Pradesh National Law University, Executive and Service Regulations 2020	2.	Work Inspector	01	Pay Band Rs. 5910-20200 plus Rs. 1900 G.P. Essential Qualification (s): 1. Should have passed Matric
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from a recognized Board of School Education. Provided that Matriculation must be passed from any School/Institution situated within Himachal Pradesh. Provided further that this condition shall not apply to *Bonafide* Himachalies.

2. Full time two years ITI diploma in Surveyor or three years Diploma in Civil Engineering from an Institution duly recognized/affiliated by the State/Central Board/ AICTE.

3.	Male Warden	03	<p>Pay Band: - Consolidated salary of Rs. 50,000/- per month and residential accommodation.</p> <p>Qualification: - He/She shall hold Post Graduate Degree (minimum 55% marks) in any discipline and working experience in any educational institution for minimum one year. Preference will be given to Post Graduate Degree in Law.</p>
4.	Female Warden	03	<p>Pay Band: - Consolidated salary of Rs. 50,000/- per month and residential accommodation.</p> <p>Qualification: - He/She shall hold Post Graduate Degree (minimum 55% marks) in any discipline and working experience in any educational institution for minimum one year. Preference will be given to Post Graduate Degree in Law.</p>

		<p>It was resolved that the Security Guards will appointed on contract for a period of one year at a time which can be extended as per need, on full salary which is paid to regular Security Guards.</p> <p>The Finance Committee unanimously approved the proposal and recommended it to Executive Council for further approval.</p>
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Item No. 5 To consider and approve hiring of private accommodation to be allotted to Registrar of the University as official accommodation.

Agenda Note	Discussion	Decision/Resolved
<p>The Vice-Chancellor placed the agenda item before the Finance Committee for consideration and approval of hiring of private accommodation to be allotted to Registrar of the University as official accommodation.</p>	<p>The Vice-Chancellor informed and explained to the esteemed members of the Finance Committee that the University is fully residential University. The Vice-Chancellor and the Registrar of the University, as per general practice, are entitled to rent free accommodation from the University.</p> <p>She also informed that so far the University has not got its own bungalows/residential accommodation for the Vice-Chancellor and the Registrar. The Hon'ble High Court</p>	<p>The Finance Committee unanimously approved the proposal and recommended that the accommodation should be fully furnished by the University and the University should bear expenses of electricity and water connection etc., and recommended it to Executive Council for further approval.</p>

has provided one bungalow/ accommodation for the Vice-Chancellor at Shimla. She further informed that the Government has not provided sufficient fund and land for constructing residential accommodations.

The Vice-Chancellor proposed that until the Government provides above facilities, the University may be allowed to hire private accommodation to be used as official residence for the Registrar of the University.

The members of Finance Committee further suggested that the residential accommodation for the Registrar should be fully furnished and the University should bear expanses of electricity, water etc.

Item No. 6 To consider and approve amendment in the Himachal Pradesh National Law University, Academic Regulations, 2020.

Agenda Note	Discussion	Decision/Resolved									
<p>The Vice-Chancellor placed the agenda item before the Finance Committee to consider and approve the amendment in the Himachal Pradesh National Law University, Academic Regulations, 2020, relating to honorarium payable to question paper setters and evaluators of answer scripts, of entrance test such as Ph.D. Admissions, and tests relating to different kinds</p>	<p>The members of the Finance Committee thoroughly deliberated upon the agenda item. Members further suggested that the University should appoint external question paper setter/s and evaluators not below the rank of Associate Professor having experience of at least three years</p>	<p>After thorough deliberation, the committee unanimously resolved to approve the suggested amendment in the Himachal Pradesh National Law University, Academic Regulations, 2020, as specified below:</p> <table border="1" data-bbox="686 996 1484 1646"> <tbody> <tr> <td data-bbox="686 996 798 1332">1.</td> <td data-bbox="798 996 1181 1332">Rate for setting of question paper containing subjective questions</td> <td data-bbox="1181 996 1484 1332">Rs. 5000/- per paper setting</td> </tr> <tr> <td data-bbox="686 1332 798 1646"></td> <td data-bbox="798 1332 1181 1646">Rate for setting of objectives type questions</td> <td data-bbox="1181 1332 1484 1646"> Upto 100 MCQs (Rs. 100 Per Question subject to minimum of Rs. 10,000/-) More than 100 MCQs Rs. 15000/- </td> </tr> <tr> <td data-bbox="686 1646 798 1930">2.</td> <td data-bbox="798 1646 1181 1930">Rates for evaluation of Answer sheets (subjective as well as objective)</td> <td data-bbox="1181 1646 1484 1930"> Upto 100 Answer Sheets Rs. 10000/- Upto 150 Answer Sheets Rs. 20,000/- Upto 200 Answer Sheets Rs. 30,000/- More than 200 Answer Sheets Rs. 50,000/- </td> </tr> </tbody> </table> <p>The Finance Committee unanimously approved the proposal and recommended it to Executive Council for further approval.</p>	1.	Rate for setting of question paper containing subjective questions	Rs. 5000/- per paper setting		Rate for setting of objectives type questions	Upto 100 MCQs (Rs. 100 Per Question subject to minimum of Rs. 10,000/-) More than 100 MCQs Rs. 15000/-	2.	Rates for evaluation of Answer sheets (subjective as well as objective)	Upto 100 Answer Sheets Rs. 10000/- Upto 150 Answer Sheets Rs. 20,000/- Upto 200 Answer Sheets Rs. 30,000/- More than 200 Answer Sheets Rs. 50,000/-
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2.	Rates for evaluation of Answer sheets (subjective as well as objective)	Upto 100 Answer Sheets Rs. 10000/- Upto 150 Answer Sheets Rs. 20,000/- Upto 200 Answer Sheets Rs. 30,000/- More than 200 Answer Sheets Rs. 50,000/-									

of recruitment etc.	from any reputed faculty of law institutions and National Law Universities.	
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Item No. 7 To consider and approve purchase of One Mahindra Bolero.

Agenda Note	Discussion	Decision/Resolved
The Vice-Chancellor placed the agenda item before the Finance Committee.	The Vice-Chancellor informed the esteemed committee that the University had purchased One Mahindra Bolero in the year 2017. In spite of the fact that it has run for only sixty thousand kilometers and is about five years old, it needs to be exchanged with new vehicle. It is pertinent to mention that it has become unworthy of road	The Finance Committee unanimously approved and recommended that old Mahindra Bolero be evaluated by the agency and purchase of new Mahindra Bolero be made under the buy back policy. The Finance Committee recommended the same to Executive Council for further approval.

	<p>as it met with accidents twice.</p> <p>The Transportation Committee of the University has also recommended the same. The Hon'ble members opined that the University should get an evaluation report of the Mehendra Bolero from the authorized agency and ask the authorized dealer to provide invoice under the buy back mode.</p>	
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Item No. 8	To consider and approve the constitution of	
	a. Centre for Intellectual Property Rights b. Centre for Cyber Laws and Security	
Agenda Note	Discussion	Decision/Resolved
<p>The Vice Chancellor placed the agenda item before the esteemed members of the Finance Committee and proposed to consider and approve the same.</p>	<p>The Vice-Chancellor informed the members about the need for constitution of two centres, i.e., Centre for Intellectual Property Rights and Centre for Cyber Laws and Security. She also mentioned the significance of these two centers for the University.</p> <p>The members thoroughly deliberated over the issue and unanimously resolved to approve</p>	<p>After thorough deliberation, the members of the Finance Committee unanimously resolved to approve and recommend the following:</p> <ol style="list-style-type: none"> 1. That the University should constitute the following two centres: <ol style="list-style-type: none"> a. Centre for Intellectual Property Rights b. Centre for Cyber Laws and Security 2. The members of the Finance Committee unanimously also approved suggestion for the establishment of a Cyber Lab by the University. 3. All relevant centres should have at least one expert from concerned industry associated with it.

the same. The members further suggested that every centre of the University should have a clear cut mission and vision adopted by it, with the approval of the Vice-Chancellor.

The Finance Committee also suggested that all relevant centres should have at least one expert from concerned industry associated with it.

The committee members further resolved that (the other Research Centres of the University have been allotted budget,) the same amount of budget should be given to these two new Research Centres as has already been sanctioned for other centres.

4. These two centres shall be given the same amount of budget which have been approved, previously, for other centres by the University

The Academic Council unanimously recommended the same to the Executive Council for approval.

Item No. 9 **To Consider the Creation of Teaching posts for Centre for Alternative Dispute Resolutions (ADR); Centre for Human Resource Development; Centre for Intellectual Property Rights and Centre for Cyber Laws and Security.**

Agenda Note	Discussion	Decision/Resolved
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<p>The Vice Chancellor placed the agenda item before the esteemed members of the Finance Committee .</p>	<p>The Vice-Chancellor informed the members that for the running of the centres, creation of posts of Professors/Associate Professors/Assistant Professors and Research Associates are required. She requested the esteemed members of the committee to approve the creation of above-mentioned posts for Centre for Intellectual Property Rights and Centre for Cyber Laws and Security as well as for existing two centers i.e., Centre for Alternative Dispute Resolutions (ADR); Centre for Human Resource Development.</p>	<p>After thorough deliberation, the members of Finance Committee resolved to approve the following posts for the centres mentioned in the agenda</p> <table border="1" style="width:100%; border-collapse: collapse; margin: 10px 0;"> <thead> <tr> <th style="width:5%;">Sr. No.</th> <th style="width:25%;">Name of Centre</th> <th style="width:10%;">Professor</th> <th style="width:10%;">Associate Professor</th> <th style="width:10%;">Assistant Professor</th> <th style="width:10%;">Research Associate</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1.</td> <td style="text-align: center;">Centre for Alternative Dispute Resolutions (ADR)</td> <td style="text-align: center;">01</td> <td style="text-align: center;">01</td> <td style="text-align: center;">01</td> <td style="text-align: center;">01</td> </tr> <tr> <td style="text-align: center;">2.</td> <td style="text-align: center;">Centre for Human Resource Development</td> <td style="text-align: center;">01</td> <td style="text-align: center;">01</td> <td style="text-align: center;">01</td> <td style="text-align: center;">01</td> </tr> <tr> <td style="text-align: center;">3.</td> <td style="text-align: center;">Centre for Intellectual Property Rights</td> <td style="text-align: center;">01</td> <td style="text-align: center;">01</td> <td style="text-align: center;">01</td> <td style="text-align: center;">01</td> </tr> <tr> <td style="text-align: center;">4.</td> <td style="text-align: center;">Centre for Cyber Laws and Security</td> <td style="text-align: center;">01</td> <td style="text-align: center;">01</td> <td style="text-align: center;">01</td> <td style="text-align: center;">01</td> </tr> </tbody> </table> <p>The Finance Committee unanimously recommended the same to the Executive Council for approval.</p>	Sr. No.	Name of Centre	Professor	Associate Professor	Assistant Professor	Research Associate	1.	Centre for Alternative Dispute Resolutions (ADR)	01	01	01	01	2.	Centre for Human Resource Development	01	01	01	01	3.	Centre for Intellectual Property Rights	01	01	01	01	4.	Centre for Cyber Laws and Security	01	01	01	01
Sr. No.	Name of Centre	Professor	Associate Professor	Assistant Professor	Research Associate																											
1.	Centre for Alternative Dispute Resolutions (ADR)	01	01	01	01																											
2.	Centre for Human Resource Development	01	01	01	01																											
3.	Centre for Intellectual Property Rights	01	01	01	01																											
4.	Centre for Cyber Laws and Security	01	01	01	01																											

Item No. 10	To Consider and approve payment of honorarium to the faculty member who is given charge of Administrative Officer/in charge of Class-IV employees.
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Agenda Note	Discussion	Decision/Resolved
The Vice-Chancellor placed the agenda item before the Finance Committee to consider and approve the payment of honorarium to the faculty member who is given charge of Administrative Officer/In-Charge of Class-IV employees.	<p>The members of the Finance Committee thoroughly deliberated upon the agenda item and appreciated the excellent work being done by Dr. Honey Kumar.</p> <p>The members suggested that the honorarium of Rs. 5000/- should be increased to Rs. 6000/- per month.</p>	<p>After a brief deliberation, the committee unanimously resolve to approved the payment of honorarium of Rs. 6000/- per month w.e.f. the date when he was given the charge i.e., 31-03-2022.</p> <p>The Finance Committee recommended the same to the Executive Council for approval.</p>

Item No. 11	<p>Any other item with the permission of the Chair.</p> <p>1 Esteemed Members of the Committee that the University should register on the GEM Portal of the Government for activities related to purchase and acquisition of Goods and other items for the University.</p> <p>2 The University has a Nodal Officer relating to UGC matters and Scholarship matters of the students.</p> <p>The esteemed members of the Finance Committee resolved that in order to prevent any kind of froud verification of SC/ST or any other relevant certificate must be done. There should be a Committee with Nodal Officer to look after the matters relating to scholarship.</p> <p>3 On the matter that the University has so far not adopted regulations related to Write-Off/condemnation of useless goods, the esteemed members suggested that the University should as early as possible frame and adopt such regulations. There must be one member of Executive Council in the Write-Off Committee. The members further resolved to recommend that till such regulations related to Write-Off is framed and adopted, all condemnation</p>
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decisions may be taken on the recommendations of the Purchase Committee.

4 The esteemed members of the Finance Committee advised the University that the University should get Fire NOC from the concerned department of the Government relating to existing buildings of the University.

CURRENT AGENDA

Item No. 1	To consider and approve the proposal to purchase one car to be used for the purposes of management of Hostels scattered in radius of 10 KMs.	
Agenda Note	Discussion	Decision/Resolved
The Vice-Chancellor placed the agenda item before the Finance Committee proposal to purchase one car to be used for the purposes of efficient management of Hostels of the University.	<p>The members of the Finance Committee thoroughly deliberated upon the agenda item as there is urgent need for such a vehicle for the smooth management of hostel of the University.</p> <p>The members further noted that as per the general practice the Registrar of the University is entitled to University vehicle.</p> <p>The existing vehicle of the Registrar Toyota Etios should be brought under common pool of the University and the University should buy a new car under sedan category, namely Honda City or Verna costing upto Rs. 15 Lakh for</p>	<p>The Finance Committee unanimously resolved to approve the following:</p> <ol style="list-style-type: none"> 1 The existing vehicle of the Registrar Toyota Etios should be brought under common pool of the University. 2 The University should buy a new car under sedan category, namely Honda City or Verena costing upto Rs. 15 Lakh for the Registrar. <p>The Finance Committee recommended the same to the Executive Council for further approval.</p>

	the Registrar.	
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The Vice-Chancellor concluded the meeting by expressing her gratitude towards the esteemed members of the Finance Committee.

Prof. (Dr.) Vijender Kumar


Sh. Ajay Kochhar


Prof. (Dr.) Ajay Ranga


Prof. (Dr.) Nishtha Jaswal