

**14th Meeting of Executive Council
Himachal Pradesh National Law University,
Shimla**

**Minutes of the Meeting
May 29, 2022**

The 14th Meeting of the Executive Council, HPNLU Shimla was held on May 29, 2022 at 12:30 P.M. The Meeting was presided by Professor (Dr.) Nishtha Jaswal, Vice-Chancellor, HPNLU Shimla.

Following members were present

1.	Professor (Dr.) Nishtha Jaswal, Vice-Chancellor, HPNLU	Chairperson
2.	Sh. Rakesh Sharma, Special Secretary (Home) to the Govt. of Himachal Pradesh (joined online mode)	Member
3.	Prof. Ranbir Singh, Former Vice-Chancellor, National Law University, Delhi.	Member
4.	Prof. Paramjit Singh Jaswal, Former Vice-Chancellor, Rajiv Gandhi National University of Law, Patiala	Member
5.	Prof. Vijender Kumar, Vice-Chancellor, Maharashtra National Law University, Nagpur.	Member
6.	Sh. Ajay Kochhar, Chairman, Bar Council of Himachal Pradesh.	Member
7.	Prof. Ajay Ranga, H.P. National Law University, Shimla	Member
8.	Dr. Ruchi Sapahia, Associate Professor, HPNLU	Member
	Registrar, H.P. National Law University, Shimla	Secretary

Note: Following hon'ble members could not attend the meeting:

1. Chief Secretary to the Government of Himachal Pradesh.
2. LR-Cum-Secretary (Law) to the Government of Himachal Pradesh.
3. Secretary (Finance) to the Government of Himachal Pradesh.
4. Secretary (Higher Education) to the Government of Himachal Pradesh.
5. Sh. Ashok Sharma, Advocate General of Himachal Pradesh.
6. Director, IAS, Shimla

PROCEEDINGS OF THE MEETINGS

Item No. 1	To confirm the Minutes and Action Taken Report of the 13th Meeting of the Executive Council held on March 17th 2022.	
Agenda Note	Discussion	Decision/Resolved
The Vice Chancellor placed the minutes of the 13 th Meeting of Executive Council along with the 'Action Taken Report' before the members of the Executive Council.	The Vice-Chancellor explained the details of minutes of last meeting, and presented the 'Action Taken Report' and explained the Action Taken Report and Proceedings.	After brief deliberation over the minutes along with the Action Taken Report, the same were confirmed.
Item No. 2	To confirm the Minutes of the 11th Meeting of the Finance Committee held on May, 29 2022.	
Agenda Note	Discussion	Decision/Resolved
The Vice Chancellor placed the minutes of the 11 th Meeting of Finance Committee before the members of the Executive Council.	The Vice-Chancellor apprised the members of the resolutions and recommendations made by the Finance Committee in its meeting held on 29 th May 2022. The Executive Council deliberated upon the minutes of the Finance Committee meeting thoroughly.	The Executive Council deliberated the minutes of the Finance Committee thoroughly and approve the decisions of the Finance Committee.
Item No. 3	To confirm the Minutes of the 13th Meeting of the Academic Council scheduled to be held on May, 29 2022.	
Agenda Note	Discussion	Decision/Resolved
The Vice Chancellor placed the minutes of the 13 th Meeting of Academic Council before the members of the Executive Council.	The Vice-Chancellor apprised the members of the resolutions and recommendations made by the Academic Council in its meeting held on 29 th May 2022. The Executive Council deliberated upon the minutes of the Academic Council meeting thoroughly. The esteemed members, while discussing the Himachal Pradesh National Law University, Shimla Policy for Grant of Financial Scholarship on Merit cum Means Basis, resolved not to give this B.A./B.B.A. LL.B. 1 st year students. The Scholarship shall be given to B.A./B.B.A. LL.B. 2 nd to 5 th year students and LL.M. students.	The Executive Council unanimously approved the Minutes of the Academic Council except the Reporting Item No. 1 of the Academic Council relating to the Himachal Pradesh National Law University, Shimla Policy for Grant of Financial Scholarship on Merit cum Means Basis. It was resolved that this scholarship will not be given to B.A./B.B.A. LL.B. 1 st year students. The Scholarship shall be given to B.A./B.B.A. LL.B. 2 nd to 5 th year

		students and LL.M. students.
Item No. 4	To Consider and give <i>ex post facto</i> approval to Himachal Pradesh National Law University, Shimla Placement Assistance Regulations, 2022.	
Agenda Note	Discussion	Decision/Resolved
The Vice-Chancellor placed the Agenda item before the Executive Council about the regulation framed by the Placement Assistance Cell.	The Vice-Chancellor apprised the members of Executive Council that a new Placement Assistance Committee (PAC) has been constituted to look after the placement and internship related issues. The New Placement Committee (PAC) framed regulations namely, Himachal Pradesh National Law University, Shimla Placement Assistance Regulations, 2022, and has been working as per the rules of these regulations for the last about two months. The Placement Committee has requested the University for provision of Placement Office and placement conference room. The members deliberated the matter thoroughly and suggested that there is no need of adopting separate regulations for placement and internship. Such activities may be regulated by internal directions/instructions/guidelines. However, the work so far done under the rules of above regulations shall continue to be valid. They approved making provision for Placement Office and Placement Room to facilitate the process of placement.	After thorough deliberation, the members of the Executive Council unanimously resolved as follow: 1 The Himachal Pradesh National Law University, Shimla Placement Assistance Regulations, 2022, is rejected. 2 Placement and Internship matters shall be conducted as per the internal directions/instructions/guidelines and orders.
Item No. 5	To Consider and approve the policy for Purchase/ Replacement/ Disposal of Telecommunications & Computing/ IT Products, Electronics items etc.	
Agenda Note	Discussion	Decision/Resolved
The Vice-Chancellor placed the Agenda item before the Executive Council for consideration and approval	The Vice-Chancellor apprised the members about the need for adopting the policy for Purchase/ Replacement/ Disposal of Telecommunications & Computing/ IT Products, Electronics items etc. by the University.	After thorough deliberation, the Executive Council unanimously approved the policy for Purchase/ Replacement/ Disposal of Telecommunications & Computing/ IT Products, Electronics items etc.

	The Executive Council deliberated the matter thoroughly.					
Item No. 1.	REPORTING ITEM					
Agenda Note	Discussion	Decision/Resolved				
The Vice-Chancellor placed the Agenda Reporting item before the Executive Council.	The Vice-Chancellor explained to the members that in the meeting of Executive Council held on 17th March 2022, the esteemed members had approved the creation of post of OSD to Vice-Chancellor on the advice of Professor Ranbir Singh. It was also resolved that the qualification and pay scale shall be placed before the Executive Council in its next meeting. Accordingly the eligibility, qualification and pay scale for the post of OSD to Vice-Chancellor was placed before the esteemed members for approval. It was thoroughly deliberated upon by esteemed members.	<p>After thorough deliberation, the Executive Council unanimously approved the following eligibility, qualification and pay scale for the post of OSD to Vice-Chancellor:</p> <table border="1" style="width: 100%;"> <thead> <tr> <th style="text-align: center;">Name of the Post</th> <th style="text-align: center;">Qualification and Pay Band</th> </tr> </thead> <tbody> <tr> <td>OSD to the Vice-Chancellor</td> <td> Pay Band: - Rs. 15600-39100 + Rs. 5400 Grade Pay Experience of 3 years as Personal Assistant/ 10 years regular service as Instructor Stenography out of which 2 years' experience as Personal Assistant: Preferable good working knowledge of computer application. </td> </tr> </tbody> </table>	Name of the Post	Qualification and Pay Band	OSD to the Vice-Chancellor	Pay Band: - Rs. 15600-39100 + Rs. 5400 Grade Pay Experience of 3 years as Personal Assistant/ 10 years regular service as Instructor Stenography out of which 2 years' experience as Personal Assistant: Preferable good working knowledge of computer application.
Name of the Post	Qualification and Pay Band					
OSD to the Vice-Chancellor	Pay Band: - Rs. 15600-39100 + Rs. 5400 Grade Pay Experience of 3 years as Personal Assistant/ 10 years regular service as Instructor Stenography out of which 2 years' experience as Personal Assistant: Preferable good working knowledge of computer application.					
Item No. 7	Any other item with the permission of Chair.					
	<p>On the matter the Vice-Chancellor informed the esteemed members of the Executive Council that at present University has strength of about 650 students which is going to be increased up to 1200 in due course of time. Himachal Pradesh National Law University is fully residential University. The Vice-Chancellor pertinently submitted that the University has to cater to all the needs of the students including their health issues. The Vice-Chancellor informed the members about the construction of 'Health and Wellness Centre' is in the pipeline. In order to take care of medical issues of the students, the Vice-Chancellor requested the esteemed members of the Executive Council to consider creation of posts of full-time qualified Doctor, Pharmacist and Nurse. The esteemed members of the Executive Council appreciated the concern of the University towards providing medical aid to the students. The members unanimously approved the creation of posts of full-time qualified Doctor, Pharmacist and Nurse. The members also resolved that a medical room shall be established in the University in consultation with the doctor who is so appointed, till the construction of Health and Wellness Centre.</p>					

	<p>The Vice-Chancellor informed the esteemed members of the Executive Council that Mr. Rakesh Sharma, Special Secretary (Home) Government of Himachal have been associated with the University in his official capacity and has extended his constant help to the University in fulfilling various requirements of the University.</p> <p>The esteemed members of the Council appreciated the efforts made by Mr. Rakesh Sharma, Special Secretary (Home) Government of Himachal Pradesh and expressed gratitude to him. Further, the members of the Council decided that University should send a letter of appreciation to Mr. Rakesh Sharma on behalf of the Executive Council.</p>
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Current Agenda

Item No. 1	To consider and approve designating Dr. Honey as Administrative Officer.
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Agenda Note	Discussion	Decision/Resolved
<p>The Vice-Chancellor placed the Agenda item before the Executive Council to consider and approve designating Dr. Honey as Administrative Officer.</p>	<p>The Vice-Chancellor appraised to the esteemed members of the Executive Council that Dr. Honey, Assistant Professor, Sociology, was made In-Charge of Class-IV employees. She also informed that there is a sanctioned post of Administrative Officer and requested to approve giving Dr. Honey designation of Administrative Officer.</p> <p>She also informed that Dr. Honey was given the charge of In-Charge of class-IV employee on 31-03-2022, and he is performing the job very efficiently.</p> <p>In view of the recommendations of Finance Committee at Item No. 10 of the Meeting held on 29th May, 2022, it is submitted to consider and approve payment of Rs. 6000/- per month as honorarium to the faculty member who is given the charge of In-Charge Class-IV employee/Administrative Officer. In case of Dr. Honey the payment of honorarium may be given w.e.f. the date he was given the charge.</p>	<p>After thorough deliberation, the members unanimously resolved to approve designating Dr. Honey, Assistant Professor Sociology as Administrative Officer. It was also resolved to make payment of honorarium of Rs. 6000/- per month w.e.f. the date he was given the charge i.e., 31-03-2022.</p>

Item No. 9	To consider and approve the proposal of counting contractual period of Steno-Typists and Clerks appointed in the University for the
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purpose of promotion.		
Agenda Note	Discussion	Decision/Resolved
<p>The Vice-Chancellor placed the Agenda item before the Executive Council to consider and approve the proposal of counting contractual period of Steno-Typists and Clerks appointed in the University during the period 2016-18 for the purpose of promotion.</p>	<p>The Vice-Chancellor apprised the members that the University started functioning from September, 2016. During the period of 2016-2018, two steno-typists and four clerks were appointed. As per the Himachal Pradesh National Law University, Executive and Service Regulation 2016, they were appointed on contractual basis to be regularized after three years. She also informed that the University framed Himachal Pradesh National Law University, Executive and Service Regulations 2020, which were approved by the Executive Council. In the current regulations, there is no requirement of contract period of three years in the appointments of office staff. All employees, as per the Regulation 2020, are to be appointed on regular basis on full salary and their services shall be counted for service purposes from the date of their joining. Keeping in view the service jurisprudence and the current university regulations, the contractual period of these employees should be counted, as a matter</p>	<p>After thorough deliberations, the members unanimously resolved to approve the proposals under the agenda items as follows:</p> <ol style="list-style-type: none"> 1 Counting of contractual period of services in the University of the following employees: Mr. Rajeev Pal Mr. Tarun Sharma Mr. Harish Kumar Mr. Lalit Verma Mr. Rahul Verma Ms. Sunaina Sharma 2 Creation of two posts of Junior Scale Stenographer and two posts of Senior Scale Stenographer (to be filled through internal promotion) 3 Out of five sanctioned posts of Junior Assistants three shall be appointed through direct recruitment and two through internal promotion. 4. In case of Section Officer out of four sanctioned posts two shall be through direct recruitment and two posts shall be filled through internal promotion. 5 All the five sanctioned posts of Senior Assistants shall be filled through internal promotions. 6 All promotions shall be done through the Departmental Promotion Committee following the process as under: <ol style="list-style-type: none"> a. written test/skill test b. the candidate must have got good or above remarks

	<p>of one-time exception, for further promotions.</p> <p>She further informed to the esteemed members that there are five sanctioned posts of Junior Assistant, out of which three have been appointed through direct recruitment. Similarly, there are four sanctioned posts of Section Officer, out of which two have been appointed through direct recruitment and one through promotion.</p> <p>The Vice-Chancellor explained that the Himachal Pradesh National Law University, Shimla Executive and Service Regulation 2020 need to be amended so as to clearly mention that out of five sanctioned posts of Junior Assistants, three shall be appointed through direct recruitment and two shall be through internal promotion; regarding the five sanctioned posts of Senior Assistant, all shall be filled through internal promotion, in case of Section Officer out of four sanctioned posts two shall be through direct recruitment and two posts shall be filled through internal promotion. Accordingly, she explained to esteemed members that there is a need to create two posts of Junior Scale Stenographer (to be filled through internal</p>	<p>in his/her last five years ACR</p> <p>c. Interview of the candidate who fulfill other conditions.</p> <p>It was also resolved all promotions shall be done in these manner only and shall be reported to the Executive Council.</p>
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	<p>promotion) and two posts of Senior Scale Stenographer (to be filled through internal promotion).</p> <p>The Vice-Chancellor informed the members that in view of the increasing strength of Grade-C employees, the Himachal Pradesh National Law University, Shimla Executive and Service Regulation 2020 need to be amended so as to provide for the requirement of internal promotion through departmental examination. The amended regulations will be reported before the esteemed council in its next meeting.</p> <p>The hon'ble members appreciated the proposal and opined that the promotion should be done through written tests/skill tests. A candidate applying for the written tests must have got good or above remarks in his/her last five years ACR. All promotions shall be done through Departmental Promotion committee according to the above-mentioned procedure and it shall be reported to the Executive Council.</p>	
<p>Item No. 10</p>	<p>To consider and approve the recommendations of Selection Committee for Selection/Appointment to the posts of Peons, Driver-cum-Office</p>	


Attendant (Heavy Vehicle), Library Attendant, and Computer Lab Attendant (under sealed cover).		
Agenda Note	Discussion	Decision/Resolved
<p>The Vice-Chancellor placed the Agenda item before the Executive Council to approve the recommendations of Selection Committee for Selection/Appointment to the posts of Peons, Driver-cum-Office Attendant (Heavy Vehicle), Library Attendant, and Computer Lab Attendant (under sealed cover).</p>	<p>The Vice-Chancellor explained to the esteemed members of the Executive Council that ten posts of Peon, two posts of Driver-cum-Office Attendant (Heavy Vehicle), and two posts of Library Attendant were advertised vide advertisement No. HPNLU-A (7)-11 (Advt.)/2021 /11 dated 12-08-2021. One post of Computer Lab Attendant were advertised vide advertisement No. HPNLU-A (7)-11 (Advt.)/2021 /10-A dated 22-07-2021.</p> <p>Number of applications were received for the above posts. After scrutiny of the application forms, applicants who fulfilled the eligibility criteria were called for interview.</p> <p>She also informed that Selection Committee, constituted as per the Himachal Pradesh National Law University, Shimla Executive and Service Regulations, 2020 to conduct the interviews for the said posts, made recommendations which are placed before the Executive Council (under sealed cover) for approval.</p> <p>She intimated the council that very good candidates appeared in the selection process and University need a greater number of Peons than the number of posts advertised. Accordingly, the University may be allowed to appoint 08 Peons from General Category, 05 from SC Category, 02 from EWS</p>	<p>After thorough deliberation, the members unanimously resolved to approved the agenda item.</p>

	<p>Category and 04 from OBC Category out of the panel drawn on the basis of the merit, by the Selection Committee (on regular basis). The Vice-Chancellor informed the members that till roster point 26, apart from the above UR and Reserve Categories of posts, one post of ST also falls which will be filled up when next recruitment is made.</p> <p>Apart from the posts of Peon the recommendations of selection committee for the two posts of Driver-cum-Office Attendant (Heavy Vehicle), and two posts of Library Attendant and one post of Computer Lab Attendant are also placed (under sealed cover) before the esteemed members for approval.</p>	
Item No. 11	To consider and authorize the Vice-Chancellor to adopt and incorporate the relevant and appropriate rules in Himachal Pradesh National Law University, Shimla Executive and Service Regulations, 2020 from the Maharashtra National Law University, Nagpur, Regulations-2022.	
Agenda Note	Discussion	Decision/Resolved
<p>The Vice-Chancellor placed the Agenda item before the Executive Council to consider and approve authorizing the Vice-Chancellor to adopt and incorporate the relevant and appropriate rules from the Maharashtra National Law University, Nagpur, Regulations-2022. in Himachal Pradesh National Law University, Shimla Executive and Service Regulations, 2020</p>	<p>The members of the Executive Council thoroughly deliberated the matter and opined that the regulations of the University needs to kept updated and must have no gap on any point.</p>	<p>After thorough deliberation, the members unanimously resolved to approve to authorize the Vice-Chancellor to adopt and incorporate the relevant and appropriate rules from the Maharashtra National Law University, Nagpur, Regulations-2022. in Himachal Pradesh National Law University, Shimla Executive and Service Regulations, 2020</p>

Item No. 12	To consider and approve enter into agreement with YourDost for providing mentoring and counseling services to students, staff and faculty.	
Agenda Note	Discussion	Decision/Resolved
The Vice-Chancellor placed the Agenda item before the Executive Council to consider and approve to enter into agreement with YourDost for providing mentoring and counseling services to students, staff and faculty.	The members of the Executive Council thoroughly deliberated the matter	After thorough deliberation, the members unanimously resolved to approve the agenda item.

The Vice-Chancellor concluded the meeting by expressing her gratitude towards the esteemed members of the Executive Council.


Prof. (Dr.) Ranbir Singh
(Former Vice-Chancellor, NLU Delhi)



Sh. Rakesh Sharma
Special Secretary (Home) to
Government of Himachal Pradesh

Prof. (Dr.) P.S. Jaswal
(Former Vice-Chancellor,
RGNUL)

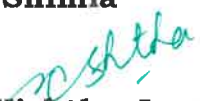
Prof. (Dr.) Vijender Kumar
(Vice-Chancellor, MNLU, Nagpur)


Sh. Ajay Kochhar
(Chairman, Bar Council of H.P)


Dr. Ruchi Sapahia
(HPNLU, Shimla)


Prof. (Dr.) Ajay ranga
(HPNLU, Shimla)


Registrar
HPNLU, Shimla


Professor (Dr.) Nishtha Jaswal
(Vice-Chancellor, HPNLU)